



Migrant Education Program Checklist

The Minnesota Migrant Education Program (MEP) provides educational and support services to eligible migratory children and youth. Coordinate with TVOC Title I Migrant Education Services to help ensure the proper identification, placement, and reporting of migratory children for the Title I Part C, Education of Migratory Children.

- Recruitment Request-** Fill out a [Recruitment Request](#) if...
 - You come across a family that has moved in the past 36 months for ag work and has a child ages 0-21?
 - You come across a family with a potential out of school youth (OSY)
 - And** child is not registered for this year in ChildPlus
- Spread the word!** Do you know how to give a short commercial about the Title I MEP? We are helping remove barriers for students through:
 - Summer school programs
 - Advocacy
 - Assistance with registration at school
 - Free school meals
 - Texas State Assessments
 - Educational resources
 - Credit accrual, credit recovery and/or credit acceleration
 - It is of utmost importance to promote Title I and OSY programs and services without promising what we cannot deliver. Let families know that a Recruiter or Migrant Liaison will follow up to do an interview and determine if they are eligible for the MEP and which services may be available.
- Migrant Liaisons (ML)-** Do you know who the migrant liaisons are in the districts your center serves? By working together, you can help to answer questions that families may have or at least know who the family can go to for the answer. We can connect students to school. Go to [migrant liaison contact list](#) to look up ML information.
- MSIX-** Is the [Migrant Student Information Exchange \(MSIX\) database](#) being accessed to properly place students and minimize educational interruptions? Who has access? Who needs access? There is a possibility MSHS students are listed in this database also. Does the MSHS child have an IEP? Take a peek here to access historical data.
- MMERC-** Are Head Start teachers with at least one migratory student in their class accessing [Midwest Migrant Educational Resource Center \(MMERC\)](#) materials free of cost?
- Partnership Agreement-** The Partnership Agreement should be filled out prior to the start of each season.

Resources include:

- ✓ MEP Parent Brochure
- ✓ [Title IC Migrant Education Program Poster](#)
- ✓ [School Districts Map](#) with Regions
- ✓ [Summer Migrant Education Program flyer](#)
- ✓ Informational brochures for the [Migrant Student Information Exchange \(MSIX\) database](#)
- ✓ [MDE brochure](#)
- ✓ [Midwest Migrant Education Resource Center \(MMERC\)](#)
- ✓ [Tri-Valley Opportunity Council Inc. poster](#)
- ✓ USDA letter for [Categorical Eligibility for Free Lunches and Breakfasts for migratory students](#)

1500 Highway 36 West
Roseville, MN 55113

200 East Bowler Street
Le Center, MN 56057

1536 Hewitt Avenue
Saint Paul, MN 55104

Name	Org.	Title	Phone	Email
Leigh Schleicher	MDE	Supervisor	651-582-8326	leigh.schleicher@state.mn.us
Noemi Treviño	MDE	Migrant Education Specialist	651-582-8233	noemi.trevino@state.mn.us
Julie Chi	MDE	Migrant Education Compliance Monitor	651-582-8244	Julie.chi@state.mn.us
Christine Young	TVOC	Assistant Director of Migrant Education Services	218-281-0584	Christine.young@tvoc.org
Claudia Mladek	TVOC	Migrant Education Services Manager	218-281-0585	Claudia.mladek@tvoc.org
Linda Fournier	TVOC	Migrant Education Services Data Systems Specialist	218-281-0583	Linda.fournier@tvoc.org
Kathy Skluzacek	TVOC	Migrant Education Services Data Coordinator	218-281-0593	kathryn.skluzacek@tvoc.org
Guadalupe Ruiz	TVOC	Migrant Education Services Data Coordinator	800-657-6944	Guadalupe.ruiz@tvoc.org
Randall Fallas-Beita	TVOC	Regional Recruiter (Region 1)	218-280-8530	Randall.fallasbeita@tvoc.org
Yadira Zamora	TVOC	Regional Recruiter (Region 2)	320-428-4200	yadira.zamora@tvoc.org
Maria Davila	TVOC	Regional Recruiter (Region 3)	507-594-0001	maria.davila@tvoc.org
Lidibette Guzmán	MMERC	Secondary Program Director	651-945-9005	Lguzman02@hamline.edu
Rhonda Isaacs	MMERC	Program Coordinator	877-891-6379	Risaacs@hamline.edu

Minnesota Migrant Hotline: 1-800-890-4853

Recruitment Request



TVOC Website: <https://www.tvoc.org/services/summer-migrant-education/>

*Includes Recruitment Request, Training Request, MSIX application, MMERC website, Migratory Children Survey (online Family Survey), etc.