

Tri-Valley Opportunity Council, Inc.
Board of Directors Meeting
June 14, 2016

The Tri-Valley Opportunity Council, Inc. Board of Directors meeting was called to order by Chair L. Vonasek at 6:30pm at the Tri-Valley office in Crookston, MN.

Board members present were: L. Vonasek, L. Neuerburg, J. Boerger-Wilder, D. Diedrich, L. Grinde, J. Gerszewski, S. Peterson, M. Kroulik, G. Burris, L. Glover, M. Gunderson, L. Hall, D. Svaren, S. Kjono, and S. Vonesh.

Staff members present were: J. Carlson, N. Aaker, and D. Batcho.

J. Gerszewski moved to approve the revised Consent Agenda: Adopt Agenda, Approve May 10, 2016 meeting minutes, May Status Report, and Financial Report. Second by L. Neuerburg. Motion carried.

Treasurer D. Diedrich was in to review payroll, timesheets, credit cards, and vouchers; all in order.

J. Carlson shared updates on the Agassiz Townhomes. The grant is due on Thursday; fed ex'd yesterday. The score for the townhomes may garner 9% credits but have been asked to apply for 4% tax credit. If we take a 4% tax credit this will accumulate deferred debt. This will eventually show up on the Tri-Valley balance sheet. October is when the final approval will be out. The draft annual report will be mailed to member for comments and brought to the August meeting for approval. L. Grinde moved to approve. Second by G. Burris. Motion carried.

L. Neuerburg and S. Vonesh presented the Head Start/Early Head Start Policy Council Report. The Head Start/Early Head Start program met their In-Kind match. Reviewed the Program Data Report, Budget in Place, and Credit Card Statement. There will be a Comprehensive Services and School Readiness Monitoring Review will be the week of June 27, 2016 for the Migrant and Seasonal Head Start/Early Head Start program. The Migrant and Seasonal Head Start/Early Head Start program is opening a center in St. Cloud with a start date the end of July. The Reduction of Funded Enrollment has been approved. Approved 6 new hires and 2 grants.

L. Glover presented the Migrant and Seasonal Head Start/Early Head Start Policy Council Report. T. Luque, President of the Migrant and Seasonal Head Start/Early Head Start Policy Council, attended the National Migrant and Seasonal Head Start Association meetings and Public Policy Forum the first week of June. T. Luque is working with the Minnesota Asset Building Coalition to conduct a survey regarding housing needs. T. Luque is also working with the National Migrant and Seasonal Head Start Association Collaboration Office to develop an app where you can load and it will tell you where the nearest Migrant and Seasonal Head Start center is and also the nearest Migrant Health locations. The Migrant and Seasonal Head Start/Early Head

Start program met their In-Kind match. L. Coleman shared in her report that the Governor released the Health and Human Services bill that included language around Home Visiting. There is \$10 million in 2017 to support home visiting to pregnant and parenting teens. The Reduction of Funded Enrollment has been approved. The Sleepy Eye center is looking at collaborating with the Sleepy Eye School District to provide child care services. St. Cloud center to be open the end of July. Approved 197 new hires and 10 grants. Handed out three 3 Year Recognition plaques.

J. Carlson shared the Office of Head Start notice to apply for the 1.8% COLA grant for the Head Start/Early Head Start program.

L. Neuerburg moved to approve the Head Start, Child and Family Programs report. Second by J. Boerger-Wilder. Motion carried.

J. Carlson stated the Tri-Valley Attorney is still reviewing the Tri-Valley Policy Revision and Additions. The Attorney suggests using the language “nursing employees” versus “nursing mothers”. Per last month’s suggestion delete “for up to one year after birth” in the 1st paragraph; 1st sentence. D. Svaren moved to approve. Second by L. Grinde. Motion carried.

J. Carlson shared after having no suggestion on Fiscal Training will do a basic Fiscal overview at the October Board meeting.

Board approval was requested to apply to HUD Permanent Supportive Housing – Community Services in the amount of \$123,206 from 12-1-2016 to 11-31-2016 for rental assistance and support services for 11 clients for one year. The dates are wrong on the grant request – should be 12-1-2016 to 11-31-2017. M. Kroulik moved to approve with amended dates. Second by S. Peterson. Motioned carried.

Board approval was requested to apply to Minnesota Child Care Aware Emergency Preparedness Grant – Community Services in the amount of \$12,000 from 7-1-2016 to 2-28-2018 for improving emergency preparedness for child care providers. J. Gerszewski moved to approve. Second by L. Grinde. Motion carried.

Board approval was requested to apply to OEO MN Department of Human Services – Community Services in the amount of \$195,000 from October 1, 2016 – September 30, 2017 to continue to provide outreach for SNAP applications. S. Kjono motioned to approve. Second by L. Hall. Motion carried.

Board approval was requested to apply to MnDOT – Transportation in the amount of \$320,000 from January 1, 2017 – December 31, 2017 to continue Mobility Management services within Transit service area. The 5310 Elderly and Disabled Assistance Resolution was signed by Board Chair. L. Grinde moved to approve. Second by G. Burris. Motion carried.

Board approval was requested to apply to U.S. Department of Health and Human Services Administration for Children and Families Federal Head Start and Early Head Start – Head Start, Child and Family Programs in the amount to be determined from May 1, 2017 – April 30, 2018 to extend duration of services: 2 classrooms of 17 in Crookston and 1 classroom of 17 in East Grand Forks - 8 hours/day for salary, supplies, building costs, and additional Recruiter and Family Advocate. S. Peterson moved to approve. Second by J. Boerger-Wilder. Motion carried.

Board approval was requested to apply to U.S. Department of Health and Human Services Administration for Children and Families Federal Migrant and Seasonal Head Start and Early Head Start – Head Start, Child and Family Programs in the amount to be determined from April 1, 2017 – March 31, 2018 to extend duration of services in Grafton, Glencoe, Danube, Sleepy Eye, Elysian, and St. Cloud for salary, supplies, transportation, and building costs. M. Kroulik moved to approve. Second by S. Peterson. Motion carried.

J. Carlson shared a verbal Energy Assistance Program Audit Report. The only concern was that files were not onsite. Tri-Valley has not received the official letter to find out if this will be a finding.

J. Carlson shared the letter that outlines the terms that apply to the Otto Bremer Trust grant in the amount of \$128,480 over 2 years.

J. Carlson shared the Certificate of Corporate Resolution Authorizing Agassiz Townhomes Application and Bridge Loan. Tri-Valley will provide a bridge loan in the amount not to exceed \$170,000 at an interest rate of 3.5% to the Agassiz Townhomes project for the amount of expected sales tax and energy rebates. M. Kroulik moved to approve. Second by L. Grinde. Motion carried.

J. Carlson shared the Community Needs Assessment Survey Summary for 2016. Please review for this will be part of the Strategic Plan.

Board members were asked to read and sign the Consent and Release form and return to D. Batcho.

Board members were asked to read and sign the Conflict of Interest form and return to D. Batcho.

Board members were asked to complete the Board Qualification Survey and return to D. Batcho.

ROMA training – tabled until August.

The floor was opened for nominations to participate on the Head Start/Early Head Start Policy Council. L. Neuerburg volunteered. Nominations ceased. L. Neuerburg will

continue as the Representative to the Head Start/Early Head Start Policy Council. M. Kroulik moved to approve. Second by D. Diedrich. Motion carried.

The floor was opened for nominations to participate on the Migrant and Seasonal Head Start/Early Head Start Policy Council. L. Glover volunteered. Nominations ceased. L. Glover will continue as the Representative to the Migrant and Seasonal Head Start/Early Head Start Policy Council. M. Kroulik moved to approve. Second by D. Diedrich. Motion carried.

L. Hall presented the Nominating Committee Report. Chair – LeRoy Vonasek, Vice Chair – Mark Kroulik, Secretary – Linda Grinde, and Treasurer – Don Diedrich. L. Neuerburg approved the slate of officers. Second by G. Burris. Motion carried.

L. Vonasek stated their usually isn't a Board meeting in July. If business comes up needing approval the Executive Committee will be contacted. There will not be a July Board meeting.

The next meeting will be held August 9, 2016.

L. Neuerburg moved to adjourn the meeting. Second by G. Burris. Adjourned at 7:35pm.

Adjournment.

Respectfully submitted,

Linda Grinde
Secretary of the Board

LG:dmb