

Tri-Valley Opportunity Council, Inc.
Board of Directors Meeting
September 8, 2015

The Tri-Valley Opportunity Council, Inc. Board of Directors meeting was called to order by Chair L. Vonasek at 6:30pm at the Tri-Valley office in Crookston, MN.

Board members present were: L. Vonasek, L. Grinde, D. Diedrich, L. Neuerburg, J. Gerszewski, S. Peterson, M. Kroulik, D. Mack, L. Glover, G. Burris, M. Gunderson, T. Lee, D. Svaren, and M. Melting-Ogard.

Staff members present were: J. Carlson and D. Batcho.

M. Kroulik moved to accept the election results for Marshall County Low-Income Sector – Greg Burris. Second by S. Peterson. Motion carried.

L. Neuerburg moved to approve the revised Consent Agenda of Adopt Agenda, August 11, 2015 meeting minutes, Status Report for August, and Financial Report. Second by J. Gerszewski. Motion carried.

Treasurer D. Diedrich was in to review last month's accounts payable, payroll, credit cards; all in order. D. Diedrich moved to approve. Second by L. Neuerburg. Motion carried.

J. Carlson, Chief Executive Officer, shared the Migrant and Seasonal Head Start program met funded enrollment based on the plan approved with the current grant.

There is no Head Start/Early Head Start Policy Council meeting report.

L. Glover presented the Migrant and Seasonal Head Start/Head Start Policy Council report. At the August 29, 2015 Policy Council meeting L. Coleman shared the Migrant Head Start program had a "Take A Tour With Us" on August 27, 2015 in which some State staff, MN Asset Building Coalition staff, and Policy Council members attended a toured to Tri-Valley Migrant Head Start centers and Migrant Camps - it was a great experience for all those that attended and an eye opener to see how our families are living. The new Performance Standards input deadline has been extended until September. The Region V Head Start program received additional dollars to serve 5 more children. For the Region XII Head Start program we did not accept the additional dollars due the struggles on meeting funded enrollment. Tri-Valley Head Start centers held an open house last month for Head Start's 50th Anniversary and Tri-Valley's 50th Anniversary and also shared the new Tri-Valley logo. Mary Johnson, Assistance Program Design Manager, received the 2015 Champion of Child Safety Award which will be presented to her on September 24, 2015 in St. Paul. Tri-Valley Head Start is still struggling for Teachers; there are currently 22 Head Start staff that will be completing their CDA this year. The Family Service Credential training will be held in September, October, and November for 3 days each month for Recruiter and Family Advocates.

Melody Hedden, Tri-Valley's Family and Community Services Manager is a certified Family Services Credential Trainer. The Migrant Education Title I Program is wrapping up for the summer. The Policy Council members approved 19 New Hires and 1 Termination. Had Program Design and Management, Family and Community, and Migrant Education Services Area Training along with Child Abuse and Neglect training. L. Grinde moved to accept. Second by J. Gerszewski. Motion carried.

J. Carlson stated there will be a Migrant and Seasonal Head Start Risk Management Meeting on Wednesday, September 9, 2015 at 2:30pm. This meeting is to discuss our program's strengths, challenges, and areas for growth. Will need one Board member to attend.

J. Carlson share that Tri-Valley Head Start received a letter from Dayna International regarding the Office of Head Start's (OHS) Aligned Monitoring Systems designed for monitoring our multiple grants. Based on our 5-year grant start dates the Comprehensive monitoring schedule for our program is ~

FY 2015	Environmental Health and Safety	05CH8302/
	Fiscal Integrity/ERSEA	90CM9798
	CLASS	
FY 2016	Leadership, Governance, Management Systems	05CH8302/
	Comprehensive Services and School Readiness	90CM9798
FY 2017	Evaluation and Determination	05CH8302/
		90CM9798

J. Carlson shared the RV Head Start program's request conversion of 26 Head Start slots to 12 Early Head Start slots has been approved.

J. Carlson shared the Office of Head Start will conduct a Comprehensive Services and School Readiness monitoring review of the Region V Head Start program the week of October 5, 2015.

J. Carlson shared from 4/21/2015 – 4/24/2015 the Administration for Children and Families conducted an Environmental Health and Safety review on the RV Head Start program. Based on the information gathered, no area of noncompliance was found during the course of the review. Accordingly, no corrective action is required at this time.

There is no Senior Program Advisory Committee Report.

Board approval was requested to apply to MnDOT – Transportation in the amount of \$150,000 from January 1, 2016 – December 31, 2016 to continue to offer Jefferson Line feeder routes from Thief River Falls. L. Neuerburg moved to approve. Second by D. Svaren. Motion carried.

J. Carlson stated Tri-Valley received 3 responses for the 401(k) Request for Proposal: Empower Retirement (incumbent), Mutual of America, and Bremer Trust. Basically,

outside of Mutual of America's ERISA indemnification, all of the respondents offer the same basic services. The differences are in cost, who pays the cost, and the level of service participants and the agency receive. D. Diedrich moved to accept Bremer Trust. Second by D. Svaren. Motion carried.

J. Carlson shared the Tri-Valley Audit report was received this afternoon. The Board members will need to review and approve the Audit report prior to the next Board meeting. M. Kroulik moved for the Audit/Finance to approve the Audit report prior to the next meeting. Second by J. Gerszewski. Motion carried.

J. Carlson shared the Blue Cross/Blue Shield Health Insurance Plan Comparison of the 2015 rates and the proposed 2016 rates. Tri-Valley received a 15% increase in premium this year. It would have been worse but the pool had set a 15% as the maximum for this year. D. Diedrich moved to approve the Proposed 2016 rates with the minimum value plan maintaining poverty rate Safe Harbor. Second by L. Neuerburg. Motion carried.

J. Carlson requested Board approval for the sale of a MURL house in Warren, MN. We have an interested party that would like to purchase the home/lot. The house has not been occupied for some time now and has foundation issues. The last appraisal done the house was worth \$67,000 which the house is not worth that much today. Tri-Valley does have a building inspector that is going to look at the house and give us their input on the issues of the house and we will report that back to the State. The money for this house would go into the MURL revolving fund. D. Svaren moved for the Executive Committee to make the decision prior to the next meeting. Second by S. Peterson. Motion carried.

J. Carlson stated the Northwest Service Cooperative is asking organizations to nominate one elected official and one alternate to serve on the NWSC Group Health Pool Joint Powers Insurance Advisory. The meetings are quarterly in Erskine/Thief River Falls. If interested contact J. Carlson.

For your information – The Minnesota Service Cooperative ClearCost Health Frequently Asked Questions.

J. Carlson had members review the Committee Membership they are on. If anyone is interested in being on a committee or not wanting to be on the committee they currently are on to contact J. Carlson. S. Peterson moved to approve. Second by T. Lee. Motion carried.

J. Carlson requested Board approval for the payout of the Long-Term Retirement for Phil Wold. P. Wold will be retiring after 32 years at Tri-Valley on October 2, 2015. D. Diedrich moved to approve. Second by S. Peterson. Motion carried.

J. Carlson shared the rule of appreciation gift limit to be excluded from taxes is \$1,600.

J. Carlson asked Board members to bring their calendars to the October Board meeting so we can schedule the December meeting in conjunction with dinner. J. Carlson

inquired if the Eagles would be a good place to hold the meeting again this year. All were in agreement with the Eagles.

The next meeting will be held Tuesday, October 13, 2015.

D. Diedrich moved to adjourn the meeting. Second by G. Burris. Adjourned at 7:35pm.

Adjournment.

Respectfully submitted,

Linda Grinde
Secretary of the Board

LG:dmb